



# FOREWORD

THE DESCRIPTIVE LISTING CATALOG OF THE AUXILIARY NATIONAL SUPPLY CENTER (ANSC) IS A COMPOSITE LIST OF STOCK ITEMS AVAILABLE AT THE CENTER. IT WILL BE REVISED AS WARRANTED AND AS STOCK ITEMS ARE ADDED OR DELETED. REVISIONS TO THIS CATALOG WILL COME IN THE FORM OF AN ADDENDUM.

ALL REVISION DATES IN THIS CATALOG ARE CURRENT TO THE TIME OF PRINTING. ALTHOUGH SOME ITEMS WILL LIKELY BE REVISED THROUGHOUT THE YEAR, THE TITLES AND DESCRIPTIONS SHOULD REMAIN THE SAME.

OUR LIMITED BUDGET MAKES IT NECESSARY FOR US TO REQUEST THAT YOU ORDER ONLY THOSE ITEMS USED BY YOUR MEMBERSHIP, DO NOT ACCUMULATE STOCK ITEMS.

GENERAL INFORMATION FOR ORDERING SUPPLIES FROM ANSC, PAGE 1, LISTS THE OFFICERS AUTHORIZED TO ORDER MATERIALS FROM ANSC INCLUDING THE PROCEDURES TO FOLLOW.

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**SAMPLE:** DISTRICT / NATIONAL STAFF SUPPLY REQUISITION

**SAMPLE:** DIVISION SUPPLY REQUISITION

**SAMPLE:** FLOTILLA SUPPLY REQUISITION

**SAMPLE:** POLLUTION/ENVIRONMENT-AMERICA'S WATERWAY WATCH SUPPLY REQUISITION

**SAMPLE:** VESSEL SAFETY CHECK AND MARINE DOMAIN AWARENESS MATERIALS

**SAMPLE:** PENALTY MAIL SUPPLY REQUISITION

## GENERAL INFORMATION FOR ORDERING SUPPLIES FROM ANSC

Listed below shows the offices authorized to order material from ANSC. All other staff offices should submit their requests for materials from ANSC to the proper authorizing staff officer for ordering supplies for them.  
ALL OTHERS WILL BE RETURNED!

**COAST GUARD HEADQUARTERS**-Commandant (CG-5421)  
**COAST GUARD DISTRICT OFFICES**-All Divisions and Diraux

**NATIONAL LEVEL**-Executive Committee, NEXCOM National Staff-ALL

**DISTRICT LEVEL**-District Excom-DCO  
-District Materials Office and (A)ssistant DSO-MA

**DIVISION LEVEL**-Division Commander-DCDR, Division Materials Office-SO-MA,  
**Flotilla Commander**-FC, Flotilla Materials Office-FSO-MA

**FROM TIME TO TIME WE MAY MAKE A DISTRIBUTION TO KEY OFFICES. THIS DOES NOT RELIEVE THOSE AUTHORIZED OFFICES FROM ORDERING FOR THEIR APPROPRIATE LEVEL.**

Use the proper Order Form. Please do not submit letters or post cards. The order form was revised to show the AUTHORIZED Person (Office) on all Levels. This insures the requisitioner of receiving the shipping copy of the order and a set of new order forms. The form also allows the requisitioner to have the material shipped to someone else.

Please use your complete member identification number. **EXAMPLE:** "085-03-11-0000000" If we cannot identify you, we can't ship you the material. The number of members, aircraft, radio and vessel facilities should be filled out.

Please make sure your order is signed and use your proper office title. **EXAMPLE:** If you are ordering at the Flotilla level, use your Flotilla title only. If at the Division level, use your Division title, not both titles. Please justify all materials ordered over the maximum allowed. We are authorized to ship up to the Maximum quantity shown. The amount on Specialty Course materials is one(1) per student. You must show the number of students.

Different order forms and multiple orders can and should be mailed in the same envelope to keep postage at a minimum.

Please mail to the proper address: **USCG AUXILIARY NATIONAL SUPPLY CENTER**  
**1301 First Street Suite E**  
**River's Edge**  
**Granite City, IL 62040-1803**

Allow 3 to 4 weeks for delivery. PLEASE PLAN AHEAD and allow enough time to receive materials for your planned activity, Boat Show or anything else.

**WE DO NOT BACK-ORDER!** Please re-order NOT IN STOCK (NIS) items after 30 days. At times some materials are in short supply. When they are, we may reduce your requested quantity so as to be fair to all others.

**NOTE: District Staff / Material Officers are responsible for procuring materials for use by other boating organizations within the District.**

**DESCRIPTIVE CATALOG LIST  
INDEX TO SERIES OF ANSC STOCK NUMBERING**

ANSC STOCK NUMBER	DESCRIPTION	PAGE NO.
<b>2000 - SERIES</b>	MANUALS / GUIDES / PUBLICATION	3
<b>3000 - SERIES</b>	PAMPHLETS - BOAT RESPONSIBLY / AMERICA'S WATERWAY WATCH	4 - 6
<b>3500 - SERIES</b>	FLYER / POSTER	6 - 7
<b>4000 - SERIES</b>	POLLUTION / ENVIRONMENT AWARENESS <b>NOTE:</b> [Some in the following languages, Spanish, French and Japanese]	7- 8
<b>5000 - SERIES</b>	GUIDES / PUBLICATIONS	9 - 9
<b>5500 - SERIES</b>	SPECIALTY COURSE MATERIAL	9 - 11
<b>6000 - SERIES</b>	CERTIFICATES	11 - 11
<b>7000 - SERIES</b>	FORMS	12 - 14
<b>7100 - SERIES</b>	OFFICIAL BUSINESS MAILER / ENVELOPES	14

**PENALTY MAIL STAMPS CARRIED**

- ANSC#1001 - .01** 100 STAMPS = 1 SHEET
- ANSC#1003 - .04** 100 STAMPS = 1 SHEET
- ANSC#1005 - .10** 100 STAMPS = 1 SHEET
- ANSC#1010 - .20** 100 STAMPS = 1 SHEET
- ANSC#1015 - .23** 100 STAMPS = 1 SHEET
- ANSC#1020 - .41** 100 STAMPS = 1 COIL
- ANSC#1025 - 1.00** 20 STAMPS = 1 SHEET \*(MUST BE JUSTIFIED)
- ANSC#1028 - 5.00** STAMP = EA \*(MUST BE JUSTIFIED)

Penalty Mail Stamps: .02¢ and .28¢ are not available in system. Please add proper amount to your mail.  
See: Postal Rates Chart

**NOTE:** This guide is provided to you for reference purposes only. Items found in this catalog are not guaranteed to be in stock and certain items may only be available on the Auxiliary website.



- 2001 VESSEL SAFETY CHECK MANUAL (M16796.8)** - Prescribes policies and standards for the administration of the Vessel Safety Check Program (VSCP). **(REV. 10/05/00) (Please provide Full Name and Member#)**
- 2001A V-Dept Manuals & Presentations** - A CD containing manuals and training aids for qualification of both Program Visitors and Vessel Examiners. **(REV. 01/2009)**
- 2007 MANUAL, AUX. OPERATIONS POLICY (M16798.3E)** - Outlines policies and procedures necessary for effective operations of the Coast Guard Auxiliary. **(Available on [CD-ROM](#)) (MAX 1) (REV. 04/2005) (Please provide Full Name and Member#)**
- 2008 Manual, Auxiliary Aviation Training (M16798.5B)** - Outlines techniques and training guidance necessary for effective operation of the Coast Guard Auxiliary Aviation Program. **(MAX 1) (REV. 04/2005)**
- 2009 INCIDENT COMMAND SYSTEM (ICS)** - Coast Guard and Coast Guard Auxiliary NIMS/NRP/ICS Training. **(MAX 1) (REV. 2007) (Available on [CD-ROM](#) only)**
- 2015 GUIDE, AUXILIARY TELECOMMUNICATIONS OPERATOR PERSONAL QUALIFICATION STANDARD (PQS)** - This PQS is a task-oriented qualification guide, designed to provide the members with focused training and enhanced skills to deal with both internal and external radio communications. **(REV. 03/09) (Please provide Full Name and Member#)**
- 2015A CD-ROM, AUXILIARY TELECOMMUNICATIONS OPERATOR PERSONAL QUALIFICATION STANDARD (PQS)** - A CD with complete documentation for the PQS, the Mentoring Guide and all references with hyperlinks. **(REV. 03/09)**
- 2017 MANUAL, BOAT CREW SEAMANSHIP (M16114.5C) Ch-1 included** - Provides a comprehensive reference source of U.S.C.G. Auxiliary operational procedures which shall be employed when conducting Auxiliary afloat operations. Manual also provides reference material to be used with the Auxiliary Boat Crew Training, Crewmember, Coxswain and Personal Watercraft Manuals. **(Please provide Full Name and Member#) (MAX 1) (REV. 09/03) (Available on [CD-ROM](#) ANSC#2017A)**
- 2018 MANUAL, BOAT CREW TRAINING - (M16794.51A)** - Establishes policies and procedures for the training, qualification and certification of **Auxiliary members for patrol duty** on Coast Guard Auxiliary vessel facility. **(REV. 01/2007) (Please provide Full Name and Member#)**
- 2018A GUIDE, BOAT CREW QUALIFICATION, VOLUME I: CREW MEMBER - (M16794.52A)** - Establishes minimum performance standards for qualifications as an **Auxiliary Crew Member** on a Coast Guard Auxiliary vessel facility. **(Please provide Full Name and Member#) (REV. 01/2007)**
- 2018B GUIDE, BOAT CREW QUALIFICATION, VOLUME II: COXSWAIN - (M16794.53A)** - Establishes minimum performance standards for qualifications as an **Auxiliary Coxswain** on a Coast Guard Auxiliary vessel facility. **(REV. 01/2007) (Please provide Full Name and Member#)**
- 2018C GUIDE, BOAT CREW QUALIFICATION, VOLUME III: PWC OPERATOR (M16794.54A)** - Establishes minimum performance standards for qualifications as an **Auxiliary PWC Operator** on a Coast Guard Auxiliary vessel facility. **(REV. 01/2007) (Please provide Full Name and Member#)**
- 2101 MANUAL, AUXILIARY FLOTILLA PROCEDURES (M16791.5)** - This manual updates, modifies, and simplifies the policy, requirements, and procedures for appointment of Auxiliary flotilla staff officers. **REPLACED: (P16791.2) (MAX 1) (REV. 05/99) (Available on [CD-ROM](#) ANSC#2101A)**
- 2102 GUIDE, AUXILIARY DIVISION PROCEDURES (P16791.3)** - This publication is designed as a "how to" guide for all Auxiliary elected and staff officers at the division level. **(Available on [CD-ROM](#) ANSC#2102A) REPLACED: ELECTED OFFICER MANUAL (MAX 1) (REV. 09/93)**



<http://www.uscgboating.org/>



<http://www.uscgboating.org/resources/default.aspx>

- 3001 PAMPHLET, WATERFOWL HUNTING TIPS (BR)** - A four-fold pamphlet that provides ten tips from Wade Bourne on hunting waterfowl effectively and safely. Safety topics covered are life jacket, survival kit, boat loading, and to let someone know where you will be at. **(MAX 50)**
- 3002 YOUR GUIDE TO TOWING (The U S Coast Guard reminds you (YIC)** - \*Tips for better towing \*Road rules in all 50 states \* Step-by step safety checklist A supplement to trailer boats magazine -- (6" x 9") 50 pages. **(MAX 50)**
- 3003 PAMPHLET, BOAT RESPONSIBLY (YIC)** - A seven-fold pamphlet that urges boaters to boat responsibly by always wearing your life jacket, never boating under the influence, taking a boating safety course, and getting a vessel safety check. Also explains the dangers of Carbon Monoxide, how it can harm you, and how to protect others and yourself. **(MAX 50)**
- 3003-1 PAMPHLET, BOAT RESPONSIBLY! LIVE RESPONSIBLY! (YIC)** - A 3 fold brochure that provides tips on living responsibly means boating safely, facts you should know before boating, responsible boating, never boat under the influence, always wear a life jacket while boating, take a boating safety course, and getting a free Vessel Safety Check at least once a year. **(MAX 50)**
- 3005 PAMPHLET, CARBON MONOXIDE POISONING (YIC)** - What you can't see... can harm you. What is Carbon Monoxide? How you can protect others and yourself. **(MAX 100)**
- 3005a POSTER, CARBON MONOXIDE POISONING (YIC)** - If you could see Carbon Monoxide, it might look like this. Size - (8½" x 11") **(MAX 5)** Available via: <http://www.uscgboating.org/>
- 3005b POSTER, CARBON MONOXIDE POISONING (YIC)** - If you could see Carbon Monoxide, it might look like this. Size - (11" x 17") **(MAX 5)** Available via: <http://www.uscgboating.org/>
- 3005c DECAL, CARBON MONOXIDE POISONING (YIC)** - "DANGER" Stay clear from exhaust port when engine is running. Size - (2½" x 5½") **(MAX 50)** Available via: <http://www.uscgboating.org/>
- 3005d VIDEO, CARBON MONOXIDE POISONING** - What you can't see, can harm you. (VHS-TRT: 4:51) **(MAX 1)** Available via: <http://www.uscgboating.org/>
- 3006 PAMPHLET, FEDERAL REQUIREMENTS FOR RECREATIONAL BOATS (BR)** - Contains information about Federal boating laws, equipment requirements, and safety recommendations for recreational vessels. Loaded with charts, graphics, and diagrams, this brochure covers navigational rules, cold water survival and life jacket requirements. (You're in Command Boat Safely) **(MAX 200) (REV. 2007)**
- 3007 PAMPHLET, EARN YOUR AUXAIR WINGS** - Three-fold pamphlet that provides background information on USCG Air Operations and how one can participate in it. A listing of different requirements for pilot, aircrew, and observer are included within this pamphlet. **(MAX 50)**
- 3008 PAMPHLET, RESCUE 21 TAKE THE "SEARCH" OUT OF SEARCH AND RESCUE** - An advanced search and rescue (SAR) communications system that helps the U. S. Coast Guard more effectively locate and assist boaters in distress in over 95,000 miles of coastline, navigable rivers, and lakes. **(MAX 100)**
- 3009 PAMPHLET, GLOBAL MARITIME DISTRESS & SAFETY SYSTEM (GMDSS)** - An overview of GMDSS for the recreational boater. Includes descriptions of system functions, equipment, and capabilities. **(MAX 50) (REV. 04/2006)**
- 3010 BOATING FUN - ADVENTURE OF THE WATER (COASTIE)** - A storybook/coloring book with pictures that are suitable for making overhead transparencies. Designed to stand alone as well as to be a teaching text (Grades K - 3). **(REV. 2005) (Please provide number of students)**

- 3020 DECAL - VHF - EMERGENCY RADIO CALL PROCEDURES (3½" x 5")** - 1. Make sure radio is on, 2. Select channel 16, 3. Press/Hold the transmit button, 4. Clearly say: Mayday Mayday Mayday, 5. Also give: Vessel Name and/or description, Position and/or location, Nature of emergency, Number of people on board, 6. Release transmit button, 7. Wait for 10 seconds - If no response repeat "MAYDAY" call. (16 VHF-FM) **(MAX 100) (REV. 07/08)**
- 3022 PAMPHLET - US AIDS TO NAVIGATION SYSTEM** - This 16 page pamphlet is designed to help the recreational boater better understand the principle use and identification of the U.S. Aids To Navigation System. It contains detailed illustrations on the various types of buoys and beacon used today. Also included, is a section on bridge lighting characteristics and identification, Draw Bridge opening signals and procedures, America's Water Watch and Always Wear Your Life Jacket. **(MAX 100) (REV. 08/2009)**
- 3023 PAMPHLET, JOIN THE COAST GUARD AUXILIARY - "SERVICE ON LAND, SEA, AND IN THE AIR"** - Membership recruiting pamphlet. **(MAX 100) (REV. 2007)**
- 3024 PAMPHLET, SAVED BY THE SIGNAL (VISUAL DISTRESS)** - A four-page pamphlet that summarizes Coast Guard Visual Distress Signal (VDS) requirements, a safety check list, the types of VDS and a true story: "A flare for Rescue". **(MAX 50) (REV. 2008)**
- 3025 PYROTECHNICS DISTANCE (VISUAL DISTRESS) LAMINATED TWO SIDED** - An 11" x 9" teaching aid. Contains a Marine Visual Distress Signal (VDS) Guide, and performance characteristics for various types of VDS. **(MAX 5) (REV. 2008)**



<http://www.AmericasWaterwayWatch.org>

- 3026 PAMPHLET, WATERWAY WATCH (AWW)** - A quick overview of America's Waterway Watch. Provides examples of suspicious activities. Also includes a sample form for reporting suspicious activities, along with important phone numbers. **(MAX 100) (REV. 2004)** [Also available in Spanish](#)
- 3026a DECAL, WATERWAY WATCH (AWW)** - For placement on window or windshield of your vessel or place of business. (3½" x 3½") **(MAX 100) (REV. 2004)**
- 3026a1 DECAL, WATERWAY WATCH (AWW)** - 2 Sided with AWW info on one side. For placement on window or windshield of your vessel or place of business. (4" x 5 ¾") **(MAX 100) (REV. 2008)**
- 3026b WALLET CARD, WATERWAY WATCH (AWW)** - Provides list of suspicious activities and phone numbers to call if you witness such activities. (2" x 3½") **(MAX 100) (REV. 2004)**
- 3026c POSTER, WATERWAY WATCH (AWW)** - Attractive, colorful poster introducing America's Waterway Watch. Provides National Response Center's Terrorist Hotline number. (22" x 34") **(MAX 5) (REV. 2004)**
- 3026c1 POSTER, WATERWAY WATCH (AWW)** - Report Suspicious Activity on the Waterfront Call 911 or 800-424-8802 or 877-24WATCH [www.AmericasWaterwayWatch.org](http://www.AmericasWaterwayWatch.org) Laminated for outdoor use **(11" x 14")**  
 Marina  New York - Statue Of Liberty  Seattle - Skyline looking Toward Water  
 Hawaii-Inner Harbor and Bell Tower  Boston - Sky Line and Nathaniel Hall  
 Pittsburg - 3 Rivers and Yellow Bridges  Container Ship Yard  
 San Francisco - San Fran Belle and Schooner  Cruise Ships  
 Nashville - MV General Jackson and Sky line  Baltimore Harbor **(MAX 5) (REV. 2007)**
- 3026d BANNER, WATERWAY WATCH (AWW)** - Help Keep America's Waterways Safe and Secure. (80" x 30") **(MAX 1) (REV. 2005)**
- 3026e DVD, AMERICA'S WATERWAY WATCH (AWW) PROGRAM** - Informative and entertaining video that introduces America's Waterway Watch. Gives examples of suspicious activities and tells the public and maritime industry how to respond when they see them. (TRT: 6:18) **(MAX 1)** [Also available in Spanish](#)
- 3026e2 DVD, AMERICA'S WATERWAY WATCH (AWW) TRAIN-THE-TRAINER** - Information on marine pollution issues, laws and regulations, outreach strategy and giving presentations for the SPC (TRT: 15:25). **(MAX 1)**

- 3028 PAMPHLET, CHILDREN & PERSONAL WATERCRAFT** - Provides a quick summary of what you must know to be safe on the water. **(MAX 50)**
- 3029 PAMPHLET, PADDLE SAFE - HAVE FUN (BR)** - A four-fold pamphlet that provides ten tips on how to paddle safely. Features 2004 Olympic Silver Medal winner for Whitewater Kayaking, Rebecca Giddens. Safety topics covered include always wear a life jacket, don't drink while paddling, stay low in your boat to prevent capsizing, keep your balance, practice the wet exit, dress for weather conditions, plan ahead, never paddle alone, be in command of your boat, and learn about your boat. **(MAX 100)**
- 3030 PAMPHLET, FISHING TIPS (BR)** - A three-fold pamphlet that provides ten tips from Bill Dance on how to fish effectively and safely. Safety topics covered are always wear a life jacket, boat safe and sober, and get schooled on boating safety. Pamphlet also provides tips on how to catch more fish. **(MAX 100)**
- 3031 PAMPHLET, SAFE BOATING TIPS FOR ANGLERS, HUNTERS & CAMPERS** - This 16 page booklet covers fourteen individual recreational boating safety topics ranging from Tips for Anglers, Hunters & Campers, Life Jackets - Wear them, Sobering Facts about Alcohol, Hypothermia – The Cold Killer, What You Must Have Aboard, Distress Signals, Carbon Monoxide Poisoning, First Aid Emergency Measures, U.S. Aids to Navigations, Charts - Your Nautical Road Maps, Boating's Operating Rules, Canoeing/Kayaking Safety, Keep Our Waters Clean and Take A Boating Course. **(MAX 100) (REV. 2009)**
- 3032 PAMPHLET, THE RIGHT LIFE JACKET (YIC)** - An informative guide that provides specifications and photos of 13 different types of life jackets, how they perform, and for what activities they are best suited. Also features tips on how to check if a jacket fits properly. **(MAX 50)**
- 3033 PAMPHLET, BEWARE OF BOAT PROPELLERS (YIC)** - An informative guide that provides a better understanding of the dangers of propeller strikes. Provides safety tips and examples of various devices that can be used to prevent strikes. **(MAX 50) (REV. 2007)**
- 3035 PAMPHLET, LIFE LINES** - Safety Tips That Could Save Your Life - Know the rules for visibility and abide by them, especially at night. **(MAX 50) (REV. 2008)**
- 3036 PAMPHLET, THE PENALTY MAIL STAMP SYSTEM** - Provides guidance to Auxiliary members in using the new Penalty Mail System. **(MAX 10) (REV. 2009)**
- 3037 PAMPHLET, NAVIGATION CENTER INFORMATION SERVICE)** - To educate the public and respond to the needs of the maritime community in order to enhance waterway safety (GPS). **(MAX 10) (NO DATE)**
- 3039 PAMPHLET, "5 TONS AND NO BRAKES"** - Practical suggestions for Houseboating safety. **(MAX 50)**
- 3502 POSTER, TAKE A BOATING COURSE** - A flyer with appropriate artwork and spaces provided for advertising Auxiliary Boating Courses with date, time and location of classes. Size - (8½" x 11") **(MAX 10)**
- 3504 POSTER, VESSEL SAFETY CHECK** - Shows decal and person to contact for a free Vessel Safety Check. **(Used primarily for PROMOTION/EVENTS)** Size - (8½" x 11") **(MAX 10)**
- 3505 POSTER, WHICH LIFE JACKET FOR YOU?** - A counter top poster that illustrates various activities boaters might be getting into, and suggests the life jackets for that sport, along with a very brief description of what one should be looking for. Size - (12" x 18") **(MAX 5)** Available via: <http://www.uscgboating.org/>
- 3507 POSTER, JOIN THE COAST GUARD AUXILIARY (MEDIUM)** - With five photographs depicting the five cornerstones of the Coast Guard Auxiliary: Public Education, Boating Operations, Air Operations, CME's and Fun & Fellowship. Size - (16" x 20") **(MAX 10) (NO DATE)**

- 3513 **DVD - THE UNITED STATES COAST GUARD ACADEMY** - Academy Admissions Partners(AAP) Leadership. Honor. Tradition. **(MAX 25) (2009) (Note: Compatible with MAC or IBM-PC)**
- 3513\* **VIDEO - INSIDE THE USCG ACADEMY** -The making of an Officer (VHS - TRT: 39:53 min). **(MAX 5) (REV. 1999)**
- 3514 **FLYER, USCG ACADEMY INFORMATION/PARTICIPATION** - Your Mission Begins at Graduation. Your Challenge Begins Today - Two sided info - Size - (8½" x 11"). **(MAX 25) (REV. 11/09)**
- 3515 **PAMPHLET- USCG ACADEMY INFORMATION (AIM)** - Assist the Coast Guard in recruiting cadets for the U. S. Coast Guard Academy. Size - (30" x 9" folded down to 6" x 9") **(MAX 25) (REV. 11/09)**



<http://homeport.uscg.mil/mycg/portal/ep/channelView.do?channelId=-24887>



- 4010 **"INKY THE WHALE" COLORING BOOK** - True story of a whale made ill by ingestion of plastic debris. Pictures to color and activity pages. **(MAX 50)**
- 4014 **"OFFICER SNOOK" COLORING BOOK and ACTIVITY BOOK** - To teach children the importance of keeping our waterways pollution free. **(MAX 50)**
- 4014b **"OFFICER SNOOK" VERSUS THE POLLUTION MONSTER** - This adventurous comic book introduces readers to many sources of water pollution and discusses different pollution prevention methods individuals can take to stop the "pollution monster." **(MAX 50)**
- 4014c **"OFFICER SNOOK" HANDS-ON/MINDS-ON ACTIVITY BOOK** - This book provides many water pollution-related activities that can be used in classrooms, workshops, school presentations and community events. Several pollution demonstrations/experiments are also given in the book. All activities and demonstrations can be adapted for any age level. **(MAX 10)**
- 4035 **GUIDE, "ENVIRONMENTAL IMPACT OF RECREATIONAL BOATING"** - Training on marine environmental protection issues for Auxiliarist involved in public education. Discusses marine pollution problems, regulations and solutions. **(MAX 1) (REV. 07/97)**
- 4038 **PAMPHLET, HELP US PROTECT THE MARINE ENVIRONMENT** - Contains very basic information on marine pollution as well as a citizen report form for reporting pollution incidents to the National Response Center. **(MAX 100) Also available in: Spanish and French (Please specify)**
- 4041 **PAMPHLET, NORTHERN RIGHT WHALE** - Information on this highly endangered species and advice to mariners on protection. For East Coast populations **(MAX 25)**
- 4044 **PAMPHLET, "HOW'S THE WATER?"** - Contains a chart of restrictions on what can be dumped in the water and a citizen report form for pollution incidents. **(MAX 100) Available in: Spanish (Please specify)**
- 4045 **PAMPHLET, CLEANER BOATING ENVIRONMENT** - Many tips for boaters on good pollution prevention practices. **(MAX 100) (REV. 10/01) Also available in: Spanish (Please specify)**
- 4056 **POSTER SIGN (ORANGE) VINYL** - When Fueling Remember Your ABC's (8½" x 11") **(MAX 3)**
- 4056A **POSTER SIGN (BLUE) VINYL** - Stash Your Trash (8½" x 11") **(MAX 3)**
- 4056B **POSTER SIGN (YELLOW) VINYL** - Warning Soaps/Oil (8½" x 11") **(MAX 3)**
- 4056C **POSTER SIGN (TAN) VINYL** - Prevent Water Pollution by keeping your bilges clean (8½" x 11") **(MAX 3)**
- 4056D **POSTER SIGN (WHITE) VINYL** - "No Discharge Zone" (8½" x 11") (In designated waters only) **(MAX 3)**

- 4059** **BOOKMARK, "HOW BOATERS CAN HELP PROTECT CORAL REEFS"** - This bookmark describes the importance of coral reefs and how recreators and boaters can help protect them. **(MAX 100)**
- 4060** **COLOR-ONS-"KEEP OUR WATER CLEAN"** - A printed t-shirt iron-on pattern for kids that they can color. Shows "Keep Our Water Clean" message. **(MAX 40)**
- 4063** **STICKER, "REPORT MARINE POLLUTION" (3" x 6")** - A (800) number to call to report marine pollution incidents on Oil Spills, Chemical Spills or Illegal Dumping. **(MAX 50)**
- 4064** **STICKER, DISCHARGE OF OIL PROHIBITED FWPCA (5" x 8")** - Information on discharge of oil or oily waste into or upon the navigable waters of the United States. **(MAX 50)**  
**Also available in: Spanish (Please specify)**
- 4067** **STICKER, MARPOL "GARBAGE DUMPING RESTRICTIONS" - OFFSHORE** - Information on the restriction of illegal dumping or discharge of garbage mixed with plastic into any waters. **(MAX 50)**  
**Also available in: Spanish, Japanese, Portuguese, Creole and Italian (Please specify)**
- 4068** **STICKER, "GARBAGE DUMPING RESTRICTIONS" - GREAT LAKES** - Information on the restriction of illegal dumping or discharge of garbage mixed with plastic into Great Lakes waters. **(MAX 50)**
- 4072** **MARPOL WHEEL - ENGLISH** - Cardboard wheel explaining regulations restricting dumping of garbage, oil, sewage and hazardous substances. **Available in: Spanish (Please specify) (MAX 25) (REV. 09/92)**
- 4078** **STICKER - "WE CARE - PLEASE DO NOT LITTER OVERBOARD"** - Designed to be posted on boat gunwales to advise passengers not to trash the water. Ideal for cruise ships, ferries, charter boats, any passenger vessel. **(MAX 50)**
- 4079** **STICKER - "SEA PARTNERS LOGO"** - A small square sticker that displays the Sea Partners Campaign logo. This is ideal to hand out to classes." **(MAX 100)**
- 4080** **DVD-SAVING INKY** - Film features rescue of whale who nearly died due to ingestion of plastic debris; DVD has both English and Spanish-dubbed versions. Also contains "Malama Ana I Ke Kai (Protecting the Sea)", a film for kids on keeping trash out of the water and off the beaches; filmed in Hawaii. **(MAX 1)**
- 5003** **PAMPHLET, PROSPECTIVE MEMBER INFORMATION** - A recruiting tool based on the Prospective Member Interviewer. Good information for follow-up to membership inquires. **(MAX 50) (REV. 2009)**
- 5004** **MEMBERSHIP RECRUITING AND RETENTION (P16794.12B)** - Available in CD ROM or PAPER - To encourage and assist elected officers and Personnel Services Officers in the recruiting and retention of members. **SPECIFY CD or PAPER (MAX 1) (REV. 01/99)**
- 5006** **STARTER KIT, NEW FLOTILLA** - Information designed to start a new flotilla. (Need number of prospective members). **DIRECTOR & DIVISION ONLY (REFER TO PAGE 16) (PACKAGE REV. 2009)**
- 5017** **MANUAL, RECREATIONAL BOATING SAFETY VISITATION PROGRAM (M16796.3C)** - Is the basis of training and qualification of the RBS-Program Visitor. The guide outlines the scope and objectives of the program and its importance to the Recreational Boating Safety Program. **(MAX 1) (REV. 11/05)**
- 5025** **GUIDE, NEW MEMBER COURSE INSTRUCTOR (P16794.39B)** - Provides a tool for Auxiliary Instructors in presentation of the New Member Course. **Note: Also included is a New Member Reference Guide, Member Involvement Plan and the Course Examination (Code 482 - E 15 - Test 83) with Answer Key. (MAX 1) (REV. 11/2009)**
- 5027** **AUXILIARY MANUAL (M16790.1F)** - Promulgates the policies and procedures for the conduct of Auxiliary activities. **(REV. 08/2004) (Also available on CD-ROM) (Need Full Name & Member No.)**
- 5027a** **NEW MEMBER REFERENCE GUIDE** - Intended to help the new member understand the basic organization and policies of the Auxiliary until the member receives his own copy of the Auxiliary Manual. **(REV. 2009)**

- 5028 GUIDE, NEW MEMBER COURSE STUDENT STUDY (P16794.40B)** - Intended for students for instructional purposes only and is not policy material. **Note: Also included is a New Member Reference Guide. (REV. 2009) (Please provide number of students)**
- 5029 CD-ROM, NEW MEMBER RESOURCES** - Provides the guides and information necessary to help enroll new members. Includes new member guides, exam, sample forms, AUX Manual, Uniform Procurement, etc. **(REV. 11/2009)**
- 5101 RECRUITING & RETAINING MEMBERS (DIVISION)** - Guide for development of division recruiting and retention teams. **(MAX 10) (REV. 01/09)**
- 5102 RECRUITING & RETAINING MEMBERS (FLOTILLA)** - Guide for development of flotilla recruiting and retention teams. **(MAX 5) (REV. 01/09)**
- 5103 MEMBER INVOLVEMENT PLAN** - A graphic guide to help new members focus on their area of involvement. To be utilized by the new member and the FSO-MT or FSO-PS. **(MAX 10) (REV. 2009)**
- 5104 NEW MEMBER HAND BOOK** - To be provided to each new member along with their Membership Certificate and Membership Card. **(TO BE ORDERED BY DIRAUX ONLY) (REV. 2009)**
- 5500 CD-ROM, AUXILIARY OPERATIONAL SPECIALTY COURSES MATERIAL (Student Resources)** - AuxCom - AuxPat - AuxSea - AuxWea - AuxACN. This CD is for use as the student guide for the set course. **(REV. 07/2007)**
- 5500a CD-ROM, AUXILIARY OPERATIONAL SPECIALTY COURSES MATERIAL (Instructor Resources)** - AuxCom - AuxPat - AuxSea - AuxWea - AuxACN. This CD is for use as the instructor guide for the set course. **(REV. 07/2007)**
- 5502 AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC)** - This course contains the Student Course Book, Student Study Guide and PQS Workbook. This material is intended to train an Auxiliarist to become a qualified as an Auxiliary Instructor. **(REV. 09/2007)**
- 5503 MENTOR GUIDE, AUXILIARY INSTRUCTOR DEVELOPMENT COURSE** - This guide contains the Instructor Qualification Checklist to be used by the mentor during instructor candidate's practical presentations. Ordering IDC Student Course #5502 for reference is highly recommended. **(REV. 01/2007)**
- 5504 GUIDE, COMMUNICATIONS (AUXCOM) STUDENT (P16794.32B)** - This publication is for the use as a student text and study guide for the AUXCOM course. It is for instructional purposes only, not a matter of policy. **(REV. 03/97) (Please provide number of students)** [\(Available on CD-ROM ANSC#5500\)](#)
- 5505 GUIDE, COMMUNICATIONS (AUXCOM) INSTRUCTOR (P16794.33B)** - This publication is for use as the Instructor Guide for the AUXCOM course. It is for instructional purposes only, not a matter of policy. **(MAX 1) (REV. 03/97)** [\(Available on CD-ROM ANSC#5500A\)](#)
- 5506 GUIDE, PATROLS (AUXPAT) STUDENT STUDY (P16794.28A)** - This publication is for use as the student guide for the AUXPAT course. It contains information concerning entitlement, compensation, liabilities incurred on patrol and crew safety, not a matter of policy. **(REV. 04/97)**  
**(Please provide number of students)** [\(Available on CD-ROM ANSC#5500\)](#)
- 5507 GUIDE, PATROLS (AUXPAT) INSTRUCTOR (P16794.27A)** - This book is intended to assist Auxiliary Instructor in conducting the Patrols Specialty Course. It contains course format, lesson plan, etc. **(MAX 1) (REV. 04/97)** [\(Available on CD-ROM ANSC#5500A\)](#)

**5508 STUDENT GUIDE, SEARCH COORDINATION & EXECUTION (AUXSC&E)** - This publication is intended for use as the Student Text for the Auxiliary Specialty Course Search Coordination & Execution (AUXSC&E). Also includes IAMSAR Addendum (M16130.2D) extract. Please provide the quantity of students who will actually be taking this course when materials are ordered. One set of materials (including 1 chart) are allowed per student. **(REV. 01/08) (Need Full Name's and EMPLID)**

**5509 INSTRUCTOR GUIDE, SEARCH COORDINATION & EXECUTION (AUXSC&E)** - This publication is intended for use as the Instructor Guide for the Auxiliary Specialty Course Search Coordination & Execution (AUXSC&E). **(REV. 04/08) (AUXSC&E Instructor Name and EMPLID must be included with order)**  
**Note: Please provide scheduled class date.**

**5509\* SEARCH COORDINATION & EXECUTION (AUXSC&E) MATERIAL SET -**

**Included in set:**

- CD-ROM - AUXSC&E Instructor Material
- CD-ROM - AUXSC&E Train The Trainer
- Search Coordination & Execution (AUXSC&E) Instructor Guide
- Search Coordination & Execution (AUXSC&E) Student Guide
- USCG Addendum (M16130.2D) Extract
- Errata Sheet for AUXSC&E Student Guide
- AUXSC&E Chart Transparency - 4 Templates
- Exam - AUXSC&E COURSE - Daily Quiz 1-2
- Answer Key - AUXSC&E - Daily Quiz 1-2
- Exam - AUXSC&E COURSE- Performance Skills - Test - 1,2,3,4
- Answer Key - AUXSC&E Performance Skills - Test - 1,2,3,4
- Chart - 13218 AUXSC&E (36" x 44")

Also, available upon request stand alone:

**5509-1 CD-ROM - AUXSC&ETTT INSTRUCTOR MATERIAL** - Intended for Train The Trainer Instructors in the Auxiliary Specialty Course Search Coordination & Execution. This instructional unit must be used for students who have successfully completed the AUXSC&E course and wish to become AUXSC&ETTT qualified Instructors. **(REV. 01/09)**

**Note: Qualified AUXSC&E Instructors (only) can obtain the Final Test and Certificates through the District DIRAUX.**

**5510 GUIDE, SEAMANSHIP (AUXSEA) STUDENT STUDY (P16794.42)** - Publication is intended for use as the student study guide for the Specialty Course in Seamanship, is for instructional purposes only and is not policy material. **(REV. 04/92) (Available on CD-ROM ANSC#5500)**

**5511 GUIDE, SEAMANSHIP (AUXSEA) INSTRUCTOR (P16794.41)** - Publication is intended for use as the instructor guide for the Specialty Course in Seamanship, is for instructional purposes only and is not policy material. **(MAX 1) (REV. 04/92) (Available on CD-ROM ANSC#5500A)**

**5515 GUIDE, ADMINISTRATIVE PROCEDURES COURSE (APC) INSTRUCTOR** - Intended for use as the Instructor guide for the Auxiliary Administrative Procedures Course. **(MAX 1) (REV. 03/2007)**  
**(Available on CD-ROM ANSC#5515A)**

**5516 GUIDE, ADMINISTRATIVE PROCEDURES COURSE (APC) STUDY** - Intended for use as the student's study guide for the Auxiliary Administrative Procedures Course.  
**(REV. 03/2007) (Please provide number of students) (Available on CD-ROM ANSC#5516A)**

**5523 TEXT, WEATHER (AUXWEA) STUDENT** - Information is intended to help student enrolled in Auxiliary Weather (AUXWEA) Specialty Course. **(Available on CD-ROM ANSC#5500)**  
**(Please provide number of students)**

**5524 GUIDE, WEATHER (AUXWEA) INSTRUCTOR** - Intended to provide a tool for Auxiliary Instructors in conducting Auxiliary Weather (AUXWEA) Specialty Course. It contains lesson plan, course format, and instructions. **(MAX 1) (Available on CD-ROM ANSC#5500A)**

- 5526 NAVIGATION (AUXACN) STUDENT TEXT (AN-1) & STUDENT GUIDE(AN-2) (FOURTH EDITION) and 1210 TR CHART.** - Provides you with a comprehensive knowledge of the latest techniques in coastal navigation. **(REV. 05/2002) (Need Full Name & Member No. in order to ship)**
- 5532 NAVIGATION RULES INTERNATIONAL-INLAND (M16672.2D)** - This manual forwards International and Inland Navigation Rules & Regulations for use by Coast Guard personnel. **(MAX 1) (REV. 03/99)**
- 6000 CARD HOLDER/INK PAD FINGER PRINT KIT.**- Use by Authorized Flotilla Commanders, Division Captains, District Commodores, and National EXCOMM finger print technicians. **(1 PER TECHNICIAN)**
- 6000a CARD, FINGERPRINT APPLICATION (BLANK)** - Use by Authorized Flotilla Commanders, Division Captains, District Commodores, and National EXCOMM finger print technicians. **(3 PER PERSON)**
- SECURITY PROGRAM SF86 FORMS ON LINE SITE:** <http://www.opm.gov/forms/html/SF.asp>
- 6020 CERTIFICATE, OF APPRECIATION (CG-4773-B)** - Designed for use by Flotilla Commanders, Division Captains, District Commodores, and National EXCOMM members for presentation to members or non-members in recognition of some very special contribution to the Auxiliary Program. **(MAX 10) (REV. 03/03)**
- 6021 CERTIFICATE, OF APPOINTMENT (CG-4892-A)** - Designed for use by Flotilla Commanders, Division Captains, District Commodores and National EXCOMM members to acknowledge staff appointments. **(MAX 10) (REV. 10/04)**
- 6022 CERTIFICATE OF APPRECIATION, RBS VISITATION PROGRAM (CG-5234)** - This certificate is designed to recognize active partners in the RBS Visitation Program and is awarded at the discretion of the Program Visitor. **(MAX 10) (REV. 02/05)**
- 6040 CERTIFICATE, PARTICIPATION** - Traditional red, white and blue with pictures of a PWC and Coastie. Use with either of the two youth books. Fill in child's name and the name of course. **(REV. 2000) (Please provide number of students)**
- 6047 CERTIFICATE, TRAINING (CG-3719D)** - For successful completion of any member training activities: workshops, courses, etc. **(MAX 10) (REV. 04/04)**
- 6048 CARD, PFD PANDA AWARD** - Given to children during a Vessel Safety Check or Boating fun class. This encourages wearing the PFD. **(MAX 100) (PRINTED 2004)**

**Note:** The following forms may be downloaded at <http://forms.cgaux.org/>

- 7001 AUX. ENROLLMENT APPLICATION** - Form to be completed in full by anyone requesting membership in the Coast Guard Auxiliary. **(MAX 15) (REV. 01/08)**
- 7002 COAST GUARD AWARD RECOMMENDATION (CG-1650)** - Form to be completed by a person making a recommendation for an individual or group award. **(MAX 5) (REV. 05/94)**
- 7003 VESSEL FACILITY INSPECTION & OFFER FOR USE** - Form is used to report a vessel facility inspection and offer for use as well as to report changes in the status of a facility. If you sell or trade your facility and acquire a new one, this form is used to remove the old facility and enter the new one into the data base. **(MAX 5) (REV. 04/07)**
- 7004 RADIO FACILITY INSPECTION AND OFFER FOR USE FORM** - Form is used to report an initial Auxiliary radio facility inspection, its offer for use, and any subsequent changes in the status of the authorized (and accepted) radio facility. **(MAX 5) (REV. 04/07)**
- 7005 AUXILIARY AIRCRAFT FACILITY INSPECTION AND OFFER FOR USE REPORT** - Form to be completed and submitted whenever an aircraft is offered for use by an Auxiliarist as well as initial pilot requirements. **(MAX 5) (REV. 01/08)**
- 7006 CHANGE OF OFFICER REPORT** - Used to report a change in any elected or appointed officer, other than at the beginning of the year. **(MAX 5) (REV. 11/03)**
- 7007 ANNUAL UNIT OFFICERS REPORT** - Form to be completed and submitted by Flotilla Commander or Division Captain as soon as possible after annual election. **(MAX 2) (REV. 11/08)**
- 7008 PWC FACILITY INSPECTION & OFFER FOR USE** - Form is used to report a pwc facility inspection and offer for use as well as to report changes in the status of a facility. If you sell or trade your facility and acquire a new one, this form is used to remove the old facility and enter the new one into the data base. **(MAX 5) (REV. 01/07)**
- 7010 AUX. EXAM ANSWER SHEET (CG-4886a) (BLANK)** - Answer sheet to be used with Auxiliary Operational Specialty Course examinations. **(MAX 50) (REV. 05/09)**
- 7012 VESSEL SAFETY CHECK (VSC)** - This form is a check list to be completed by the Auxiliary Vessel Examiner and is given to the Recreational Vessel Owner along with the pamphlet "Federal Requirements". It explains the standards which must be met for craft to be awarded a VSC Decal. **(MAX 100) (REV. 03/05)**
- 7014 INSTRUCTOR QUALIFICATION RECORD** - Certify that member has met all five of the Instructor Qualification requirements. **(MAX 5) (REV. 03/02)**
- 7015 AUXILIARY PILOT/AIRCREW QUALIFICATION REPORT** - Form to be completed and submitted whenever an aircraft is offered for use by an Auxiliarist as well as annual pilot requirements. **(MAX 5) (REV. 10/05)**
- 7017 RECORD UNIT MEETING (CG-3615)** - Form to be completed and submitted by FSO-SR or SO-SR after each Flotilla and Division business meeting held. **(MAX 15) (REV. 06/81)**
- 7023 INTENT TO TEACH NOTICE (PE COURSE)** - Form to be completed and submitted at least 30 days prior to PE Course. **(MAX 50) (REV. 03/2002)**
- 7024 AUXILIARY INFORMATION REQUEST** - Post card (Official Business) To be used by non-member desiring information about; (1) becoming a member; (2) enrolling in a safe boating course; (3) receiving a free VSC. **(MAX 50) (REV. 03/06)**
- 7025 FINANCIAL REPORT OF AUX. UNIT** - Financial statement to be completed by Auxiliary unit annually, or at time of relief of Finance Officer. **(MAX 5) (REV. 11/97)**

- 7026 OP. SPECIALTY COURSE EXAMINATION REQUEST/TRANSMITTAL FORM (CG-4887)** - Form to be used in requesting operational specialty course examination. Exams to be requested by qualified proctor only. **(MAX 5) (REV. 01/02)**
- 7028 CHANGE OF MEMBER INFORMATION** - Form to be submitted whenever a change in name, address or phone number occurs. **(MAX 10) (REV. 02/05)**
- 7029 MEMBER ACTIVITY LOG** - This form is used to record hours spent on Auxiliary Activities such as Auxiliary meetings, workshops, vessel examinations, etc. **(MAX 50) (REV. 02/05)**
- 7030 ACTIVITY REPORT - MISSION** - This form is used to record hours spent on Auxiliary Missions such as traditional Missions, Surface Operations Missions, Agency Support Missions, Air Operations Missions, and environmental Missions. **(MAX 50) (REV. 10/08)**
- 7034 AUXILIARY SAR INCIDENT REPORT (CG-4612-AUX)** - Form is used for reporting all marine related assists performed by Auxiliarists and their facilities. Form is needed to substantiate funding of the Auxiliary program. **(MAX 30) (REV. 10/96)**
- 7035 CHANGE OF MEMBERSHIP STATUS** - Form furnished by the Flotilla Commander to the member for non-payment of Flotilla dues. It sets some of the options the member may have. **(MAX 5) (REV. 10/04)**
- 7037 USCG AUX/NOS COOPERATIVE CHART UPDATING PROGRAM (NOAA 77-5)** - Used by Auxiliarist in reporting chart correction or AtoN discrepancy and a field report to be used in chart correction, for listing new or discontinued aids. **(MAX 15) (REV. 05/95)**
- 7038 ACTIVITY REPORT - VESSEL SAFETY CHECK MISSION CATEGORY 91** - Form is used to record VSC, CVF, and UPV information on Exams given. **(MAX 50) (REV. 01/08)**
- 7039 WORKSHOP MISSION AND ATTENDANCE REPORT** - Form to be completed by Workshop Leader listing names and Auxiliary numbers of all members attending a specific Auxiliary Workshop. **(MAX 15) (REV. 04/07)**
- 7045 VSC ACTION INFORMATION NOTIFICATION (CG-5232)** - Completed by Auxiliarist listing problems encountered in performance of Vessel Safety Check, or for member seeking assistance on items of technical nature. **(MAX 10) (REV. 03/2002)**
- 7046 ACTIVITY REPORT RBS VISITATION** - Form to be completed by the Program Visitor (PV) as a record of visits to Program Partners. **(MAX 10) (REV. 01/04)**
- 7047 MANUFACTURER ID CODE (MIC) & MAILING LABEL SYSTEM (MLS) (CG-5093)** - Form used to add or remove a dealer listing from the Coast Guard mailing list or to change the information in that listing. **(MAX 10) (REV. 07/90)**
- 7053 UNIFORM PROCUREMENT GUIDE** - Information covering uniform garments, sources of supply and ordering procedures. [\(Available on CD-ROM ANSC#7053A\)](#) **(MAX 2) (REV. 04/09)**
- 7054 AIDS TO NAVIGATION REPORT** - This form is used to report discrepancies to federal aids to navigation or when reporting verification and/or discrepancies to private aids to navigation. **(MAX 50) (REV. 01/07)**
- 7056 MEMBER TRANSFER REQUEST** - Form is used by the Auxiliarist to request a transfer to another Flotilla within/outside a district. **(MAX 10) (REV. 10/04)**
- 7057 MEMBER QUALIFICATIONS** - Form to be submitted whenever a change in MEMBERSHIP, SERVICE CERTIFICATE, QUALIFICATIONS/RE-QUALIFICATIONS, COURSES, AWARDS DECORATIONS AND DISENROLLMENT. **(MAX 10) (REV. 11/97)**

- 7059 SHORT-TERM RESIDENT TRAINING REQUEST (CG-5223)** - Form is to be used by Auxiliarist in applying for the National School program. **(MAX 10) (REV. 06/84)**
- 7060 TRAINING EVALUATION** - Form is to be used by student to fill out his/her expectations of School program. **(MAX 10) (REV. 04/09)**
- 7061 NATIONAL STAFF APPOINTMENT REQUEST** - Form is used for approval to appoint a person to a National Staff position. **(MAX 05) (REV. 11/06) (NATIONAL STAFF ONLY)**
- 7062 NATIONAL STAFF APPLICATION** - Form is used once approved for a National Staff position. **(MAX 05) (REV. 09/07) (NATIONAL STAFF ONLY)**
- 7063 ASSIGNMENT OF COPYRIGHTS - AUXILIARY** - Form is filled out prior to appointment for a U.S. Coast Guard Auxiliary National Staff position. **(MAX 05) (REV. 03/2000)**  
Note: There are two of these forms, one for the US Coast Guard Auxiliary and one for the CGAuxA. Both are required.
- 7065 AUXILIARY VEHICLE FACILITY OFFER FOR USE FORM** - Form is used to report a Vehicle facility inspection and offer for use as well as to report changes in the status of a facility. If you sell or trade your facility and acquire a new one, this form is used to remove the old facility and enter the new one into the data base. **(MAX 5) (REV. 01/07)**
- 7101 POST CARD - U.S. DEPARTMENT OF HOMELAND SECURITY UNITED STATES COAST GUARD OFFICIAL BUSINESS** - For mailing notices of Auxiliary meetings and other official information. **(MAX 50)**
- 7107 USCG AUXILIARY OFFICIAL BUSINESS MAILER (HLS) (8½" x 11")** - To be used in place of the Official Business Envelope in mailing out Auxiliary Correspondence and Communications. **(MAX 50)**
- 7221 OFFICIAL BUSINESS WHITE ENVELOPES (HLS) (4" x 9")** - Envelope to be used only in mailing official Aux. correspondence which warrants use of OFFICIAL BUSINESS privileges. **(MAX 50)**
- 7261 OFFICIAL BUSINESS MANILA ENVELOPE (HLS) (9" x 12")** - Large envelope with Official Business authority to be used only in mailing Official Auxiliary communications. **(MAX 50)**
- 9012 DECAL, VESSEL SAFETY CHECK** - Decal awarded to boaters upon completion of Vessel Safety Check Requirements. (See: ANSC# 7012 - Vessel Safety Check Form)
- 9015 DECAL, DOOR/WINDOW, RECREATIONAL BOATING SAFETY PARTNER (RBSP) (5½" x 5½")** - This decal will identify the establishment as a partner in promoting safety. To replace existing MDV decals and for use with "traditional" partners. **Limit Five (5)**
- 9017 CARD, VESSEL SAFETY CHECK (3" x 5")** - Card given to boaters with fill in information of whom to contact for the Vessel Safety Check and Decals. **(MAX 100)**
- 9018 RBSVP LITERATURE DISPLAY RACK** - A cardboard rack which holds up to five (5) pamphlets displayed on counters of participating Program Partners. **(Provide Number of Active Program Visitors) (2009)**
- 9025 PLASTIC BAG, (BR)** - A 12" x 18" white plastic bag with patch handle and bottom gusset. The bag displays "BOAT RESPONSIBLY" - Always wear your Life Jacket - Never boat under the influence - Take a boating safety course - Get a free Vessel Safety Check. Ideal for use at boat shows, conferences and other venues to facilitate the distribution of boating safety and other promotional materials. **(MAX 25) (REV. 2008)**

**ANSC controlled stock items for Public Affairs programs** - Note: To be returned when function is complete

- America's Waterway Watch Display (W-26"..D-18"..H-39") Wt-73.4 lbs on wheels
- Sea Partners Display (W-26"..D-18"..H-39") Wt- 72.5 lbs on wheels
- Aquatic Nuisance Species Education Outreach Travel Trunk (W-18"..D-12"..H-22") Wt-36.4 lbs on wheels
- DSC Radio/MMSI Equipment Display (W-21"..D-12"..H-32") Wt-48.2 lbs on wheels
- Officer Snook Costume **(Available Winter 09)**

**5006 NEW FLOTILLA STARTER KIT (REV. 2009)**

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THE MATERIALS LISTED BELOW ARE PROVIDED TO AIDE IN THE START-UP OF NEW FLOTILLAS. IF NEEDED, ADDITIONAL COPIES CAN BE ORDERED USING THE FORM LISTED AT THE BOTTOM OF THIS PAGE.

**MANUALS AND INSTRUCTIONS:**

<b>2001</b>	M16796.8	VESSEL SAFETY CHECK MANUAL	5 EA
<b>2007</b>	M16798.3E	AUXILIARY OPERATIONS POLICY MANUAL	3 EA
<b>2101</b>	M16791.5	AUXILIARY FLOTILLA PROCEDURES MANUAL	5 EA
<b>3036</b>		MEMBER MAILING PAMPHLET	* EA
<b>5025</b>		AUXILIARY NEW MEMBER COURSE INSTRUCTOR GUIDE	1 EA
<b>5029</b>		<b>CD-ROM</b> , NEW MEMBER RESOURCES: Includes new member guides, exam, sample forms, AUX Manual, Uniform Procurement, etc.	* EA

\* ORDER ADDITIONAL: ONE (1) PER NEW MEMBER

**PERSONNEL SECURITY INVESTIGATION PAPERWORK:**

**SECURITY PROGRAM SF86 FORMS ON LINE SITE:** <http://www.opm.gov/forms/html/SF.asp>

<b>6000</b>		FINGERPRINT CARD HOLDER/INK PAD	1 EA
<b>6000A</b>		FINGERPRINT APPLICATION CARD (BLANK)	4 EA

**FORMS:**

<b>7001</b>		ENROLLMENT APPLICATION	4 EA
<b>7003</b>		VESSEL FACILITY INSPECTION AND OFFER OF USE FORM	4 EA
<b>7004</b>		RADIO FACILITY INSPECTION AND OFFER FOR USE FORM	4 EA
<b>7006</b>		CHANGE OF OFFICER REPORT	4 EA
<b>7007</b>		ANNUAL UNIT OFFICERS REPORT	2 EA
<b>7008</b>		PWC FACILITY INSPECTION AND OFFER OF USE FORM	4 EA
<b>7017</b>	CG-3615	RECORD UNIT MEETING	4 EA

**MAILING SUPPLIES:**

<b>7221</b>		ENVELOPE, WHITE, OFFICIAL BUSINESS (4" x 9")	50 EA
<b>7261</b>		ENVELOPE, MANILA, OFFICIAL BUSINESS (9" x 12")	50 EA
<b>7101</b>		USCG AUX OFFICIAL BUSINESS POST CARD (3" x 5")	50 EA
<b>7107</b>		USCG AUX OFFICIAL BUSINESS MAILER (8½" x 11")	50 EA
		USCG AUX POSTAL MATERIAL ORDER FORM	4 EA
		.41 100 STAMPS = 1 COIL	1 CL
		.01 100 STAMPS = 1 SHEET	3 SH

**MATERIALS CATALOG AND ORDER FORM:**

	FLOTILLA SUPPLY REQUISITION	4 EA
	SEAPARTNERS / AMERICA'S WATERWAY WATCH REQUISITION	4 EA
	DESCRIPTIVE LISTING (ANSC) WITH GENERAL INFORMATION	2 EA

**OPEN BOOK COURSE MATERIAL / EXAMINER TEST / ANSWER KEY SHEET**

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- 5534 **EXAMINATION (INSTRUCTIONS, TEST), INSTRUCTOR DEVELOPMENT COURSE.** Specify Exam A for initial test. In the event of a non-passing score, specify exam B, C, or D for repeat test(s). **(Open Book Exam) (REV. 01-2007)**
- 5534A **EXAMINATION (INSTRUCTIONS, TEST, ANSWER SHEET), INSTRUCTOR DEVELOPMENT COURSE.** Specify Exam A for initial test. In the event of a non-passing score, specify exam B, C, or D for repeat test(s). **(REV. 01-2007)**
- 5536 **EXAMINATION WITH INSTRUCTIONS, NEW MEMBER COURSE - CODE 482, EDITION 15, TEST #83 PREVIOUS EDITION OBSOLETE (OPEN-BOOK EXAM) (REV. 11-09)**
- 5536A **ANSWER SHEET - NEW MEMBER COURSE - CODE 482, EDITION 15, TEST #83 PREVIOUS EDITION OBSOLETE (REV. 11-09)**
- 5544 **EXAMINATION (U S COAST GUARD AUXILIARY QUALIFICATION EXAMINATION FOR VESSEL EXAMINER), COURSE - CODE VSC, EDITION F, TEST #99 (OPEN-BOOK EXAM) (REV. 03/2007)**
- 5544A **ANSWER SHEET (U S COAST GUARD AUXILIARY QUALIFICATION EXAMINATION FOR VESSEL EXAMINER), COURSE - CODE VSC, EDITION E, TEST #99 (REV. 03/2007)**
- 5549 **ADMINISTRATIVE PROCEDURES (AUXAPC) COURSE EXAM (A,B,C,D) (OPEN-BOOK EXAM) (REV. 03/07)**
- 5549A **FACILITATOR'S ANSWER SHEET - ADMINISTRATIVE PROCEDURES (AUXAPC) COURSE (A,B,C,D) (REV. 03/07)**
- 5550 **QUALIFICATION EXAMINATION FOR PROGRAM VISITOR, RECREATIONAL BOATING SAFETY PROGRAM VISITOR COURSE - CODE 796, EDITION 4, TEST #03 (OPEN-BOOK EXAM) (REV. 02/07)**
- 5550A **ANSWER SHEET - QUALIFICATION EXAMINATION FOR PROGRAM VISITOR, RECREATIONAL BOATING SAFETY PROGRAM VISITOR COURSE - CODE 796, EDITION 4, TEST #03 (REV. 02/07)**
- 5555 **EXAMINATION - AUXILIARY NAVIGATION RULES FOR COXSWAIN/PWC OPERATOR - CODE 095, EDITION 4, TESTS 01, CODE 095, ED 4, TEST 02 & 03 (OPEN-BOOK EXAM) (REV. 04/2001)**
- 5555A **ANSWER SHEET - AUXILIARY NAVIGATION RULES COSWAIN/PWC - CODE 095, EDITION 4, TESTS 01, CODE 095, ED 4, TEST 02 & 03 (REV. 04/2001)**

**NOTE: SPECIALTY COURSE EXAMINATION TEST/ANSWER SHEETS are controlled items and not for general distribution. In some Districts the Director may have authorized the DSO-MT. OPEN BOOK EXAMS ONLY may be ordered directly from ANSC by the DCP / SO-MA, FC / FSO-MA. "All ANSWER SHEETS are retained by the DIRECTOR / DSO-MT"**

**"Boat Smart from the Start, Wear Your Life Jacket!"**



**CROSS INDEX OF COAST GUARD NOs to ANSC NOs**

<b>CG NO.</b>	<b>ANSC NO.</b>	<b>DESCRIPTION</b>
<b>AN-1/AN-2</b>	5526	AUXACN STUDENT TEXT AND STUDENT STUDY GUIDE (FOURTH EDITION)
<b>ANSC</b>	3504	POSTER, VESSEL SAFETY CHECK - EVENT (SIZE: 8½" x 11")
<b>ANSC</b>	7001	ENROLLMENT APPLICATION
<b>ANSC</b>	7006	CHANGE OF OFFICER REPORT
<b>ANSC</b>	7007	ANNUAL UNIT OFFICERS REPORT
<b>ANSC</b>	7012	VESSEL SAFETY CHECK FORM
<b>ANSC</b>	7014	INSTRUCTOR QUALIFICATION RECORD
<b>ANSC</b>	7025	FINANCIAL REPORT OF AUX UNIT
<b>ANSC</b>	7028	CHANGE OF MEMBER INFORMATION REPORT
<b>ANSC</b>	7029	MEMBER ACTIVITY REPORT
<b>ANSC</b>	7030	ACTIVITY REPORT - MISSION
<b>ANSC</b>	7035	CHANGE OF MEMBERSHIP STATUS
<b>ANSC</b>	7038	ACTIVITY REPORT - VESSEL SAFETY CHECK MISSION CATEGORY 91
<b>ANSC</b>	7039	WORKSHOP ATTENDANCE REPORT
<b>ANSC</b>	7046	MARINE DEALER VISITATION PROGRAM VISIT RECORD Recreational Boating Safety Visitation Program (RBSVP)
<b>ANSC</b>	7048	SAR PROCEDURES FLIGHT CHECK
<b>ANSC</b>	7049	AIM APPLICATION/MEDICAL RELEASE
<b>ANSC</b>	7057	MEMBER QUALIFICATIONS
<b>ANSC</b>	7060	TRAINING EVALUATION FORM
<b>ANSC</b>	7056	MEMBER TRANSFER REQUEST
<b>ANSC</b>	7061	NATIONAL STAFF APPOINTMENT REQUEST
<b>ANSC</b>	7062	NATIONAL STAFF APPLICATION
<b>CG-1650</b>	7002	COAST GUARD AWARD RECOMMENDATION FORM
<b>ANSC</b>	7003	AUX CERT OF VESSEL FACILITY INSPECTION AND OFFER OF USE FORM
<b>ANSC</b>	7004	RADIO FACILITY INSPECTION AND OFFER FOR USE FORM
<b>ANSC</b>	7005	AUXILIARY AIRCRAFT FACILITY INSPECTION AND OFFER FOR USE
	7015	AUX PILOT/AIR CREW QUALIFICATION

**CROSS INDEX OF COAST GUARD NOs to ANSC Nos (Continued)**

<b>CG NO.</b>	<b>ANSC NO.</b>	<b>DESCRIPTION</b>
<b>ANSC</b>	7008	AUX CERT OF PWC FACILITY INSPECTION AND OFFER OF USE FORM
<b>CG-3719D</b>	6047	CERTIFICATE OF TRAINING ( IT )
<b>CG-4612-AUX</b>	7034	AUXILIARY SAR INCIDENT REPORT
	7024	AUXILIARY INFORMATION REQUEST
<b>CG-4773-B</b>	6020	CERTIFICATE OF APPRECIATION
<b>CG-4886A</b>	7010	AUX EXAMINATION ANSWER SHEET
<b>CG-4887</b>	7026	AUX OSC EXAM REQUEST/TRANSMIT FORM
<b>CG-4892-A</b>	6021	CERTIFICATE OF APPOINTMENT (FOR STAFF OFFICERS)
<b>CG-5223</b>	7059	SHORT-TERM RESIDENT TRAINING REQUEST
<b>CG-5232</b>	7045	VSC ACTION INFORMATION NOTIFICATION
<b>CG-5234</b>	6022	CERTIFICATE OF APPRECIATION, RBS VISITATION ROGRAM
	7054	AIDS TO NAVIGATION
<b>CG-3615</b>	7017	RECORD UNIT MEETING
<b>CG-5093</b>	7047	MANUFACTURER ID CODE (MIC) & MAILING LABEL SYSTEM
<b>M16114.5C</b>	2017	BOAT CREW SEAMANSHIP MANUAL (Change 1 included)
<b>M16672.2D</b>	5532	NAVIGATION RULES INTERNATIONAL-INLAND MANUAL
<b>M16790.1F</b>	5027	AUXILIARY MANUAL
<b>M16791.5</b>	2101	AUXILIARY FLOTILLA PROCEDURES MANUAL
<b>M16794.51A</b>	2018	AUXILIARY BOAT CREW TRAINING MANUAL
<b>M16794.52A</b>	2018a	AUXILIARY BOAT CREW QUALIFICATION GUIDE, VOLUME I: CREW MEMBER
<b>M16794.53A</b>	2018b	AUXILIARY BOAT CREW QUALIFICATION GUIDE, VOLUME II: COXSWAIN
<b>M16794.54A</b>	2018c	AUXILIARY BOAT CREW QUALIFICATION GUIDE, VOL III: PWC OPERATOR
<b>M16796.8</b>	2001	VESSEL SAFETY CHECK MANUAL
<b>M16796.3C</b>	5017	RECREATIONAL BOATING SAFETY VISITATION PROGRAM MANUAL
<b>M16798.3E</b>	2007	AUXILIARY OPERATIONAL POLICY MANUAL - ( <a href="#">Available on CD-ROM</a> )
<b>NOAA 77-5</b>	7037	USCG AUX-NOS COOPERATIVE CHART UPDATING PROGRAM

**CROSS INDEX OF COAST GUARD NOs to ANSC Nos (Continued)**

<b>CG NO.</b>	<b>ANSC NO.</b>	<b>DESCRIPTION</b>
P16791.3	2102	AUXILIARY DIVISION PROCEDURES GUIDE
P16794.12B	5004	USCG AUX MEMBERSHIP, RECRUITING & RETENTION GUIDE
P16794.27A	5507	PATROLS (AUXPAT) INSTRUCTOR GUIDE
P16794.28A	5506	PATROLS (AUXPAT) STUDENT STUDY GUIDE
	5524	WEATHER (AUXWEA) INSTRUCTOR GUIDE (Available on <b>CD-ROM</b> only)
	5523	WEATHER (AUXWEA) STUDENT TEXT (Available on <b>CD-ROM</b> only)
P16794.32B	5504	COMMUNICATION (AUXCOM) STUDENT STUDY GUIDE
P16794.33B	5505	COMMUNICATION (AUXCOM) INSTRUCTOR GUIDE
P16794.39B	5025	AUXILIARY NEW MEMBER COURSE INSTRUCTOR GUIDE
P16794.40B	5028	AUXILIARY NEW MEMBER COURSE STUDENT STUDY GUIDE
P16794.41	5511	SEAMANSHIP (AUXSEA) INSTRUCTOR GUIDE
P16794.42	5510	SEAMANSHIP (AUXSEA) STUDENT STUDY GUIDE
	5502	AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC) STUDENT BOOK
	5503	INSTRUCTOR DEVELOPMENT COURSE (IDC) MENTOR GUIDE
	5515	ADMINISTRATIVE PROCEDURES COURSE (APC) INSTRUCTOR GUIDE
	5516	ADMINISTRATIVE PROCEDURES COURSE (APC) STUDY GUIDE
1210-TR	5529	NAVIGATION CHART
13218-TR	5509A	AUXSC&E CHART







**MATERIAL FOR DIVISION SPONSORED ACTIVITIES (CONTINUED)**

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
3030	PAMPHLET, FISHING TIPS (BOAT RESPONSIBLY)	100		
3031	PAMPHLET, SAFE BOATING TIPS FOR ANGLERS, HUNTERS & CAMPERS	100		
3032	PAMPHLET, HOW TO CHOOSE THE RIGHT LIFE JACKET	50		
3033	PAMPHLET, BEWARE - BOAT PROPELLERS ...A HIDDEN DANGER	50		
3039	PAMPHLET, "5-TONS AND NO BRAKES" (Houseboat)	50		
3502	POSTER, TAKE A BOATING COURSE FLYER (8½" x 11")	10		
3505	POSTER, COUNTER TOP, WHICH LIFE JACKET FOR YOU? (12" x 18")	5		
3507	POSTER, JOIN THE COAST GUARD AUXILIARY (16" x 20")	10		
3513	DVD, UNITED STATES COAST GUARD ACADEMY - Leadership. Honor. Tradition.	25		
3513*	VIDEO, INSIDE THE USCG ACADEMY - The making of an Officer (TRT: 39:53 min)	5		
3514	POSTER/FLYER, USCG ACADEMY INFORMATION-Two sided info - Size - (8½" x 11")	25		
3515	PAMPHLET, USCG ACADEMY INFORMATION(AIM) - (30" x 9" folded down to 6" x 9")	25		
5003	PAMPHLET, PROSPECTIVE MEMBER INFORMATION	50		
5004 *	MEMBERSHIP RECRUITING & RETENTION(P16794.12B) <b>CD-ROM <input type="checkbox"/> PAPER <input type="checkbox"/></b>	1		
5017	MANUAL, RECREATIONAL BOATING SAFETY VISITATION PROGRAM(M16796.3C)	1		
5103	MEMBER INVOLVEMENT PLAN	10		
5500	<b>CD-ROM - AUX OPERATIONAL SPECIALTY COURSES - (Student Resources)</b>			
5500a	<b>CD-ROM - AUX OPERATIONAL SPECIALTY COURSES - (Instructor Resources)</b> <b>(Includes: AuxCom - AuxPat - AuxSea - AuxWea - AuxACN)</b>			
5502	AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC)	1		
5503	MENTOR GUIDE, AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC)	1		
5504	(AUXCOM) STUDENT STUDY GD (P16794.32B) ( # OF STUDENTS)			
5505	COMMUNICATION (AUXCOM) INSTRUCTOR GUIDE (P16794.33B)	1		
5506	(AUXPAT) STUDENT STUDY GUIDE (P16794.28A) ( # OF STUDENTS)			
5507	PATROLS (AUXPAT) INSTRUCTOR GUIDE (P16794.27A)	1		
5508	(AUXSC&E) COURSE STUDENT MATERIAL & 13218 CHART <b>CD-ROM <input type="checkbox"/> PAPER <input type="checkbox"/></b> ( # of students taking the course) <b>(Need Full Name's and EMPLID)</b>			
5509	(AUXSC&E) INSTRUCTOR GUIDE MATERIAL SET (Include: Hard Copy Student Material) <b>(AUXSC&amp;E Instructor Name and EMPLID must be included with order)</b>	1		
5510	(AUXSEA) STUDENT STUDY GUIDE (P16794.42) ( # OF STUDENTS)			
5511	SEAMANSHIP (AUXSEA) INSTRUCTOR GUIDE (P16794.41)	1		
5515	ADMINISTRATIVE PROCEDURES CRSE INSTRUCTOR GUIDE <b>CD-ROM <input type="checkbox"/></b>	1		
5516	ADMINISTRATIVE PROCEDURES CRSE STUDY GUIDE <b>CD-ROM <input type="checkbox"/></b>			
5523	WEATHER (AUXWEA) STUDENT TEXT <b>(CD-ROM only)</b> ( # OF STUDENTS)			
5524	WEATHER (AUXWEA) INSTRUCTOR GUIDE <b>(CD-ROM only)</b>	1		
5526	NAVIGATION (AUXACN) STUDENT TEXT & STUDY GUIDE (FOURTH EDITION) INCLUDES 1210 TR CHARTS <b>(Need Full Name &amp; Member No. in Order to Ship)</b>			
5532	NAVIGATION RULES INTERNATIONAL - INLAND (M16672.2D)	1		
6040	CERTIFICATE, PARTICIPATION - YOUTH COURSE ( # OF STUDENTS)			
6048	PFD PANDA CARD (4½ x 6½)	100		
7001	ENROLLMENT APPLICATION	10		
7035	CHANGE OF MEMBERSHIP STATUS	5		
7046	ACTIVITY REPORT RBS VISITATION (RBSVP)	10		
7047	MANUFACTURER ID CODE (MIC) & MAILING LABEL SYSTEM (CG-5093)	10		
7059	SHORT-TERM RESIDENT TRAINING REQUEST (CG-5223)	10		
7060	TRAINING EVALUATION FORM	10		
7061	NATIONAL STAFF APPOINTMENT REQUEST	5		
7062	NATIONAL STAFF APPLICATION	5		
7063	ASSIGNMENT OF COPYRIGHTS - AUXILIARY	5		

**"JUSTIFICATION"** (WHERE QUANTITY EXCEEDS MAX PER FIGURE)

\*\*\* **SHIP TO:** (If other than listed above)



STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
5025	AUXILIARY NEW MEMBER COURSE INSTRUCTOR GUIDE (P16794.39B)	1		
5028	AUXILIARY NEW MEMBER COURSE STUDENT GUIDE (P16794.40B) <b>PAPER</b> <input type="checkbox"/> <b>(Need Name &amp; Mem No's) / NEW MEMBER RESOURCES</b> <b>CD-ROM</b> <input type="checkbox"/>			
5500	<b>CD-ROM</b> - AUX OPERATIONAL SPECIALTY COURSES - (Student Resources)			
5500a	<b>CD-ROM</b> - AUX OPERATIONAL SPECIALTY COURSES - (Instructor Resources) <b>(Includes: AuxCom - AuxPat - AuxSea - AuxWea - AuxACN)</b>			
5502	AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC)	1		
5503	MENTOR GUIDE, AUXILIARY INSTRUCTOR DEVELOPMENT COURSE (IDC)	1		
5504	(AUXCOM) STUDENT STUDY GD (P16794.32B) ( # OF STUDENTS)			
5505	COMMUNICATION (AUXCOM) INSTRUCTOR GUIDE (P16794.33B)	1		
5506	(AUXPAT) STUDENT STUDY GUIDE (P16794.28A) ( # OF STUDENTS)			
5507	PATROLS (AUXPAT) INSTRUCTOR GUIDE (P16794.27A)	1		
5508	(AUXSC&E) COURSE STUDENT MATERIAL & 13218 CHART <b>CD-ROM</b> <input type="checkbox"/> <b>PAPER</b> <input type="checkbox"/> <b>( # of students taking the course) (Need Full Name's and EMPLID)</b>			
5509	<b>CD-ROM</b> - (AUXSC&E) INSTRUCTOR RESOURCE (Include: Hard Copy Student Material) <b>(Instructor Name, EMPLID, and class date must be included with order)</b>	1		
5510	(AUXSEA) STUDENT STUDY GUIDE (P16794.42) ( # OF STUDENTS)			
5511	SEAMANSHIP (AUXSEA) INSTRUCTOR GUIDE (P16794.41)	1		
5515	ADMINISTRATIVE PROCEDURES CRSE INSTRUCTOR GUIDE <b>CD-ROM</b> <input type="checkbox"/>	1		
5516	ADMINISTRATIVE PROCEDURES CRSE STUDY GUIDE <b>CD-ROM</b> <input type="checkbox"/>			
5523	WEATHER (AUXWEA) STUDENT TEXT <b>(CD-ROM only)</b> ( # OF STUDENTS)			
5524	WEATHER (AUXWEA) INSTRUCTOR GUIDE <b>(CD-ROM only)</b>	1		
5526	NAVIGATION (AUXACN) STUDENT TEXT & STUDY GUIDE (FOURTH EDITION) INCLUDES 1210 TR CHARTS <b>(Need Full Name &amp; Member No. in order to ship.)</b>			
5532	NAVIGATION RULES INTERNATIONAL - INLAND (M16672.2D)	1		
5536	NEW MEMBER COURSE EXAM - EDITION-15 TEST 83 ( # OF STUDENTS)			
6020	CERTIFICATE OF APPRECIATION (CG-4773B)	10		
6021	CERTIFICATE OF APPOINTMENT (CG-4892A)	10		
6022	CERTIFICATE OF APPRECIATION, RBS VISITATION PROGRAM (CG-5234)	10		
6040	CERTIFICATE, PARTICIPATION - YOUTH COURSE ( # OF STUDENTS)			
6047	CERTIFICATE OF TRAINING (CG-3719D) ( IT )	10		
6048	PFD PANDA CARD (4½" x 6½")	100		
7001	ENROLLMENT APPLICATION	10		
7002	COAST GUARD AWARD RECOMMENDATION FORM (CG-1650)	5		
7003	VESSEL FACILITY INSPECTION & OFFER FOR USE FORM	5		
7004	AUX RADIO FACILITY INSPECTION & OFFER FOR USE FORM	5		
7006	CHANGE OF OFFICER REPORT	5		
7008	PWC FACILITY INSPECTION & OFFER FOR USE FORM	5		
7010	AUX. OPER. SPEC. CRSE. EXAMINATION ANSWER SHEET (CG-4886a) <b>(BLANK)</b>	50		
7012	VESSEL SAFETY CHECK SHEET (VSC)	100		
7014	INSTRUCTOR QUALIFICATION RECORD	5		
7017	RECORD OF UNIT MEETING - AUXILIARY (CG-3615)	15		
7023	NOTICE OF INTENT TO TEACH PUBLIC EDUCATION COURSE	50		
7024	AUXILIARY INFORMATION REQUEST	50		
7025	FINANCIAL REPORT OF AUX UNIT	5		
7028	CHANGE OF MEMBER INFORMATION	15		
7029	MEMBER ACTIVITY LOG	50		
7030	ACTIVITY REPORT - MISSION	50		
7034	AUXILIARY SAR INCIDENT REPORT (CG-4612-AUX)	30		
7035	CHANGE OF MEMBERSHIP STATUS	5		
7037	AUXILIARY - NOS COOPERATIVE CHART UPDATING PROGRAM NOAA 77-5	15		
7038	ACTIVITY REPORT - VESSEL SAFETY CHECK MISSION CATEGORY 91	50		
7039	WORKSHOP MISSION AND ATTENDANCE REPORT	15		
7045	VSC ACTION INFORMATION NOTIFICATION (CG-5232)	10		
7046	ACTIVITY REPORT RBS VISITATION (RBSVP)	10		
7047	MANUFACTURER ID CODE (MIC) & MAILING SYSTEM (CG-5093)	10		
7053	UNIFORM PROCUREMENT GUIDE <b>CD-ROM</b> <input type="checkbox"/> <b>PAPER</b> <input type="checkbox"/>	1		
7054	AIDS TO NAVIGATIONS REPORT	50		
9017	CARD, VESSEL SAFETY CHECK	100		
9018	RBSVP LITERITURE DISPLAY RACK (5) ( # Of Active Program Visitors)			
9025	PLASTIC BAG, (BR) - A 12" X 18" white with patch handle and bottom gusset	25		
<b>"JUSTIFICATION"</b> (WHERE QUANTITY EXCEEDS MAX PER FIGURE)				

**PLEASE PRINT LEGIBLY USING DARK INK WHEN ORDERING  
POLLUTION / ENVIRONMENT AWARENESS MATERIALS ORDER FORM**

NAME: \_\_\_\_\_ (MSO-POC) USCG AUXILIARY NATIONAL SUPPLY CENTER  
 \_\_\_\_\_ (DCDR) 1301 FIRST STREET SUITE E  
 \_\_\_\_\_ (SO/MA) RIVER'S EDGE  
 \_\_\_\_\_ (FC) GRANITE CITY IL 62040-1803  
 ADDRESS: \_\_\_\_\_ (FSO-MA) **FAX#: (618) 452-4249**

\_\_\_\_\_  
 (CITY) (STATE) (ZIP CODE) ( ) ( ) ( ) ( ) DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 DIST DIV FLO ID NUMBER (MM) (DD) (YR)  
 MSO DIST: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

(ANSC USE ONLY: \_\_\_\_\_ PKG PACKED BY: \_\_\_\_\_) PK1 \_\_\_\_\_ #; PK2 \_\_\_\_\_ #; PK3 \_\_\_\_\_ #;

NOTE: WE RESERVE THE RIGHT TO REDUCE QUANTITY DUE TO EXCESSIVENESS OR STOCK AVAILABILITY.

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
4010	"INKY THE WHALE" COLORING BOOK	50		
4014	"OFFICER SNOOK" COLORING and ACTIVITY BOOK	50		
4014b	"OFFICER SNOOK" VERSUS THE POLLUTION MONSTER COMIC BOOK	50		
4014c	"OFFICER SNOOK" HANDS ON-MINDS ACTIVITY BOOK	10		
4035	MANUAL, "ENVIRONMENTAL IMPACTS OF RECREATIONAL BOATS"	1		
4038	PAMPHLET, HELP US PROTECT THE MARINE ENVIRONMENT <input type="checkbox"/> Eng <input type="checkbox"/> Sp <input type="checkbox"/> Fr	100		
4041	PAMPHLET, NORTHERN RIGHT WHALE	25		
4044	PAMPHLET, "HOW'S THE WATER?" <input type="checkbox"/> English <input type="checkbox"/> Spanish	100		
4045	PAMPHLET, CLEANER BOATING ENVIRONMENT <input type="checkbox"/> English <input type="checkbox"/> Spanish	100		
4056	POSTER SIGN (ORANGE) VINYL - When Fueling Remember Your ABC's (8½" x 11")	3		
4056a	POSTER SIGN (BLUE) VINYL - Stash Your Trash (8½" x 11")	3		
4056b	POSTER SIGN (YELLOW) VINYL - Warning Soaps/Oil (8½" x 11")	3		
4056c	POSTER SIGN (TAN) VINYL - Boaters Prevent Water Pollution (8½" x 11")	3		
4056d	SIGN (WHITE) VINYL - "No Discharge Zone" - In Designated Waters Only (8½" x 11")	3		
4059	BOOKMARK, "HOW BOATERS CAN HELP PROTECT CORAL REEFS"	100		
4060	COLOR-ONS - "KEEP OUR WATER CLEAN"	40		
4063	STICKER, "REPORT MARINE POLLUTION" (3" x 6")	50		
4064	STICKER, DISCHARGE OF OIL PROHIBITED FWPCA <input type="checkbox"/> English <input type="checkbox"/> Spanish	50		
4067	STICKER, MARPOL "GARBAGE DUMPING RESTRICTIONS"- <b>ENGLISH</b> <b>Also available in:</b> <input type="checkbox"/> Spanish <input type="checkbox"/> Japanese <input type="checkbox"/> Portuguese <input type="checkbox"/> Creole <input type="checkbox"/> Italian <b>(Please specify)</b>	50		
4068	STICKER, "GARBAGE DUMPING RESTRICTIONS" - GREAT LAKES	50		
4072	MARPOL WHEEL <input type="checkbox"/> English <input type="checkbox"/> Spanish	25		
4078	STICKER, "WE CARE - PLEASE DO NOT LITTER OVERBOARD"	50		
4079	STICKER, "SEA PARTNERS LOGO"	100		
4080	DVD - SAVING INKY	1		

"JUSTIFICATION" (WHERE QUANTITY EXCEEDS MAX PER FIGURE)

\*\*\* SHIP TO: (If other than listed above)

(REV. 12/2009)

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

**PLEASE PRINT LEGIBLY USING DARK INK WHEN ORDERING**  
**Maritime Homeland Security Outreach Program**  
**America's Waterway Watch**  
**Materials Order Form**

NAME: \_\_\_\_\_

USCG AUXILIARY NATIONAL SUPPLY CENTER  
 1301 FIRST STREET SUITE E  
 RIVER'S EDGE  
 GRANITE CITY IL 62040-1803  
**FAX#: (618) 452-4249**

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
 (CITY) (STATE) (ZIP CODE)

( ) ( ) ( ) ( ) DATE: / /  
 DIST DIV FLO ID NUMBER (MM) (DD) (YR)

WORK PHONE: \_\_\_\_\_ WORK E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

(ANSC USE ONLY: \_\_\_\_\_ PKG PACKED BY: \_\_\_\_\_) PK1 \_\_\_\_\_ #; PK2 \_\_\_\_\_ #; PK3 \_\_\_\_\_ #;

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
3026	AWW Brochure (Trifold) <input type="checkbox"/> English <input type="checkbox"/> Spanish (Please specify)	100		
3026a	AWW DECAL (3½" x 3½")	100		
3026a1	AWW DECAL - 2 Sided with AWW info on one side (4" x 5 ¾")	100		
3026b	AWW WALLET CARD (3½" x 2")	100		
3026c	AWW Poster (22" x 34")	5		
3026c1	AWW Poster (11" x 14") <b>LAMINATED FOR OUTDOOR USE:</b> <input type="checkbox"/> Marina <input type="checkbox"/> New York - Statue Of Liberty <input type="checkbox"/> Seattle - Skyline looking Toward Water <input type="checkbox"/> Hawaii-Inner Harbor and Bell Tower <input type="checkbox"/> Boston - Sky Line and Nathaniel Hall <input type="checkbox"/> Pittsburg - 3 Rivers and Yellow Bridges <input type="checkbox"/> Container Ship Yard <input type="checkbox"/> San Francisco - San Fran Belle and Schooner <input type="checkbox"/> Cruise Ships <input type="checkbox"/> Nashville - MV General Jackson and Sky line <input type="checkbox"/> Baltimore Harbor (Please specify which poster or check appropriate box)	5		
3026d	AWW Banner (80" x 30")	1		
3026e	DVD, AWW PROGRAM (TRT: 6:18) <input type="checkbox"/> English <input type="checkbox"/> Spanish (Please specify)	1		
3026e2	DVD, AWW TRAIN-THE-TRAINER (TRT: 15:25)	1		
3026f	HOLDER, LEAFLET LITERATURE (Single clear plastic)	10		
3026w	CD-ROM, SEAPARTNERS / AMERICA'S WATERWAY WATCH RESOURCES	1		

**"JUSTIFICATION"** (WHERE QUANTITY EXCEEDS MAX PER FIGURE)  
 \*\*\* SHIP TO: (If other than listed above)


**PLEASE PRINT LEGIBLY USING DARK INK WHEN ORDERING  
VESSEL SAFETY CHECK AND AWW/MARITIME DOMAIN AWARENESS MATERIALS ORDER FORM**

NAME: \_\_\_\_\_ (MSO) USCG AUXILIARY NATIONAL SUPPLY CENTER  
 \_\_\_\_\_ (DCDR) 1301 FIRST STREET SUITE E  
 \_\_\_\_\_ (SO-MA) RIVER'S EDGE  
 ADDRESS: \_\_\_\_\_ (FC) GRANITE CITY IL 62040-1803  
 \_\_\_\_\_ (FSO-MA) **FAX#: (618) 452-4249**

\_\_\_\_\_  
 (CITY) (STATE) (ZIP CODE) ( ) ( ) ( ) ( ) DATE: / /  
 ( ) ( ) ( ) ( ) (MM) (DD) (YR)

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

(ANSC USE ONLY: \_\_\_\_\_ PKG PACKED BY: \_\_\_\_\_) PK1 \_\_\_\_\_ #; PK2 \_\_\_\_\_ #; PK3 \_\_\_\_\_ #;

NOTE: WE RESERVE THE RIGHT TO REDUCE QUANTITY DUE TO EXCESSIVENESS OR STOCK AVAILABILITY.

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
9012	<b>DECAL, VESSEL SAFETY CHECK</b> - Awarded to boaters upon completion of Vessel Safety Check Requirements. *INITIAL ALLOCATION: <input type="checkbox"/> or BACKUP ALLOCATION: <input type="checkbox"/>			
7012	<b>FORM, VESSEL SAFETY CHECK (VSC) EXAMINATION RECORD</b> - A check list to be completed by the Auxiliarist and given to the Recreational Vessel Owner			
7038	<b>FORM, ACTIVITY REPORT VESSEL EXAMINATION</b> - For Auxiliary use to record VSC, CVF, and UPV information on exams given.	50		
3001	<b>PAMPHLET, WATERFOWL HUNTING TIPS (YIC)</b> - A four-fold pamphlet that provides ten tips from Wade Bourne on hunting waterfowl effectively and safely. Safety topics covered are life jacket, survival kit, boat loading, and to let someone know.	50		
3003	<b>PAMPHLET, YOU'RE IN COMMAND BOAT RESPONSIBLY</b> - Covers topics, such as Always Wear Your Life Jacket, Never Boat Under the Influence, Take a Boating Safety Course, Get a Vessel Safety Check, and Carbon Monoxide Can Harm You.	50		
3003-1	<b>PAMPHLET, BOAT RESPONSIBLY! LIVE RESPONSIBLY! (YIC)</b> - A 3 fold brochure that provides tips on living responsibly means boating safely, facts you should know before boating, responsible boating, never boat under the influence.	50		
3005	<b>PAMPHLET, CARBON MONOXIDE POISONING (YIC)</b> - What you can't see can harm you. What is Carbon Monoxide? How you can protect others and yourself.	100		
3006	<b>PAMPHLET, FEDERAL REQUIREMENTS &amp; SAFETY TIPS (YIC)</b> - Contains information about Federal boating laws, equipment requirements, and safety recommendations.	200		
3009	<b>PAMPHLET, GLOBAL MARITIME DISTRESS &amp; SAFETY SYSTEM (GMDSS)</b> - Descriptions of system functions, equipment, and capabilities.	50		
3020	<b>DECAL -VHF -EMERGENCY RADIO CALL PROCEDURES (3½" x 5")</b> CHANNEL 16 - Have all persons put on life jackets.	100		
3022	<b>PAMPHLET - US AIDS TO NAVIGATION SYSTEM</b> - This 16 page pamphlet is designed to help the recreational boater better understand the principle use and identification of the U.S. Aids To Navigation Systems and Always Wear Your Life Jacket.	100		
3023	<b>PAMPHLET, JOIN THE COAST GUARD AUXILIARY - "SERVICE ON LAND, SEA, AND IN THE AIR</b> - Membership recruiting	100		
3024	<b>PAMPHLET, SAVED BY THE SIGNAL (VISUAL DISTRESS)</b> - A four-page pamphlet that summarizes Coast Guard Visual Distress Signal (VDS) requirements, a safety check list, the types of VDS and a true story: "A flare for Rescue".	50		
3026	<b>PAMPHLET, WATERWAY WATCH (AWW)</b> - A quick overview of America's Waterway Watch. Provides examples of suspicious activities. Also includes a sample form for reporting suspicious activities, along with important phone #'s. <input type="checkbox"/> English <input type="checkbox"/> Spanish (Please specify)	100		
3026a	<b>DECAL, WATERWAY WATCH (AWW)</b> - For placement on window or windshield of your vessel or place of business. (3½" x 3½")	100		
3026a1	<b>DECAL, WATERWAY WATCH (AWW)</b> - 2 Sided with AWW info on one side. For placement on window or windshield of your vessel or place of business. (5 ¾ x 4")	100		
3026b	<b>WALLET CARD, WATERWAY WATCH (AWW)</b> - Handy informative card that slips easily into your wallet or shirt pocket. Provides list of suspicious activities and phone numbers to call if you witness such activities. (2" x 3½")	100		
3026c	<b>POSTER, WATERWAY WATCH (AWW)</b> - Attractive, colorful poster introducing America's Waterway Watch. Provides National Response Center's Terrorist Hotline number. (22" x 34")	5		

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

(REV. 12/2009)

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
	<b>"AMERICA'S WATERWAY WATCH - MARITIME DOMAIN AWARENESS"</b>			
3026c1	<b>POSTER, WATERWAY WATCH (AWW)</b> - Report Suspicious Activity on the Waterfront Call 911 or 800-424-8802 or 877-24WATCH <a href="http://www.AmericasWaterwayWatch.org">www.AmericasWaterwayWatch.org</a> <b>LAMINATED FOR OUTDOOR USE. (11" x 14")</b> <input type="checkbox"/> Marina <input type="checkbox"/> New York - Statue Of Liberty <input type="checkbox"/> Seattle - Skyline looking Toward Water <input type="checkbox"/> Hawaii-Inner Harbor and Bell Tower <input type="checkbox"/> Boston - Sky Line and Nathaniel Hall <input type="checkbox"/> Pittsburg - 3 Rivers and Yellow Bridges <input type="checkbox"/> Container Ship Yard <input type="checkbox"/> San Francisco - San Fran Belle and Schooner <input type="checkbox"/> Cruise Ships <input type="checkbox"/> Nashville - MV General Jackson and Sky line <input type="checkbox"/> Baltimore Harbor <b>(Please specify which poster or check appropriate box)</b>	5		
3028	<b>PAMPHLET, CHILDREN &amp; PERSONAL WATERCRAFT</b> - Provides a quick summary of what you must know to be safe on the water.	50		
3029	<b>PAMPHLET, PADDLE SAFE -HAVE FUN (BR)</b> - A 4-fold pamphlet that provides ten tips on how to paddle safely. Features 2004 Olympic Silver Medal winner for Whitewater Kayaking, Rebecca Giddens. Safety topics covered include always wear a life jacket, don't drink while paddling, stay low in your boat to prevent capsizing, keep your balance, practice the wet exit, dress for weather conditions, plan ahead, never paddle alone, be in command of your boat, and learn about your boat.	100		
3030	<b>PAMPHLET, FISHING TIPS (BR)</b> - A three-fold pamphlet that provides ten tips from Bill Dance on how to fish effectively and safely. Safety topics covered are always wear a life jacket, boat safe and sober, and get schooled on boating safety. Pamphlet also provides tips on how to catch more fish.	100		
3031	<b>PAMPHLET, SAFE BOATING TIPS FOR ANGLERS, HUNTERS &amp; CAMPERS</b> -This 16 page booklet covers fourteen individual recreational boating safety topics ranging from Tips for Anglers, Hunters & Campers, Life Jackets - Wear them, Sobering Facts about Alcohol, Hypothermia – The Cold Killer, What You Must Have Aboard, Distress Signals, Carbon Monoxide Poisoning, First Aid Emergency Measures, U.S. Aids to Navigations, Charts - Your Nautical Road Maps, Boating's Operating Rules, Canoeing/Kayaking Safety, Keep Our Waters Clean and Take A Boating Course.	100		
3032	<b>PAMPHLET, HOW TO CHOOSE THE RIGHT LIFE JACKET</b> - An informative guide that provides specifications and photos of 13 different types of life jackets, how they perform, and for what activities they are best suited. Also features tips on how to check if a jacket fits properly.	50		
3033	<b>PAMPHLET, BEWARE OF BOAT PROPELLERS</b> - Provides safety tips and examples of various devices that can be used to prevent strikes.	50		
3039	<b>PAMPHLET, "5 TONS AND NO BRAKES"</b> - Suggestions for Houseboating safety.	100		
3504	<b>POSTER, VESSEL SAFETY CHECK EVENT</b> - Shows decal and person to contact for a free Vessel Safety Check. <b>(Used primarily for PROMOTION/EVENTS) (8½" x 11")</b>	2		
4038	<b>PAMPHLET, HELP US PROTECT THE MARINE ENVIRONMENT</b> <input type="checkbox"/> Eng <input type="checkbox"/> Sp <input type="checkbox"/> Fr	100		
4044	<b>PAMPHLET, "HOW'S THE WATER?"</b> <input type="checkbox"/> English <input type="checkbox"/> Spanish -Contains a chart of restrictions on what can be dumped in the water and a citizen report form for pollution incidents.	100		
4045	<b>PAMPHLET, CLEANER BOATING ENVIRONMENT</b> <input type="checkbox"/> English <input type="checkbox"/> Spanish	100		
4063	<b>STICKER, "REPORT MARINE POLLUTION" (3" x 6")</b> - A (800) number to call to report marine pollution on Oil Spills, Chemical Spills or Illegal Dumping.	50		
4064	<b>STICKER, DISCHARGE OF OIL PROHIBITED FWPCA (5" x 8")</b> - Information on discharge of oil or oily waste into or upon the navigable.	50		
4078	<b>STICKER, "WE CARE - PLEASE DO NOT LITTER OVERBOARD"</b>	50		
9017	<b>CARD, VESSEL SAFETY CHECK</b> - Card given to boaters with fill in information of whom to contact for the Vessel Safety Check and Decals. <b>(3" x 5")</b>	50		
9025	<b>PLASTIC BAG, (BR)</b> - A 12" x 18" - The bag displays "BOAT RESPONSIBLY" - Always wear your Life Jacket - Never boat under the influence - Take a boating safety course Get a free Vessel Safety Check. Ideal for use at boat shows, conferences and other venues to facilitate the distribution of boating safety and other promotional materials.	25		
<b>"JUSTIFICATION"</b> (WHERE QUANTITY EXCEEDS MAX PER FIGURE)				
*** SHIP TO: (If other than listed above)				

**PLEASE PRINT LEGIBLY USING DARK INK WHEN ORDERING  
USCG AUXILIARY POSTAL MATERIAL FORM**

NAME: \_\_\_\_\_ (DCO, DCDR, FC) USCG AUXILIARY NATIONAL SUPPLY CENTER  
 \_\_\_\_\_ (DSO/MA, SO/MA) 1301 FIRST STREET SUITE E  
 \_\_\_\_\_ (FSO/MA, NEXCOM) RIVER'S EDGE

ADDRESS: \_\_\_\_\_

GRANITE CITY IL 62040-1803

**FAX#: (618) 452-4249**

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 (MM) (DD) (YR)

\_\_\_\_\_  
 (CITY) (STATE) (ZIP CODE)

UNIT NO. \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 DIST DIV FLO ID NUMBER

(ANSC USE ONLY: \_\_\_\_\_ PKG PACKED BY: \_\_\_\_\_)

TOTAL NO. BQ / AX \_\_\_\_\_

NOTE: WE RESERVE THE RIGHT TO REDUCE QUANTITY DUE TO EXCESSIVENESS OR STOCK AVAILABILITY.

STOCK NO.	DESCRIPTION	MAX ORD	QTY ORDERED	QTY SHIPPED
3036	MEMBER MAILING PAMPHLET	5		
7101	OFFICIAL BUSINESS POST CARD (3" x 5")	50		
7107	USCG AUXILIARY OFFICIAL BUSINESS MAILER (HLS) (8½" x 11")	50		
7221	OFFICIAL BUSINESS AUXILIARY WHITE ENVELOPE (HLS) (4" x 9")	50		
7261	OFFICIAL BUSINESS MANILA ENVELOPE (HLS) (9" x 12")	50		
	<b>STAMPS</b>			
	.01 100 STAMPS = 1 SHEET	1SH		
	.04 100 STAMPS = 1 SHEET	1SH		
	.10 100 STAMPS = 1 SHEET	2SH		
	.20 100 STAMPS = 1 SHEET	2SH		
	.23 100 STAMPS = 1 SHEET	2SH		
	.41 100 STAMPS = 1 COIL	2CL		
	1.00 20 STAMPS = 1 SHEET *(MUST BE JUSTIFIED)	1SH		
	<b>Note: When sending a Post Card, we ask that you use a .23¢ stamp plus a .04¢ stamp and one(1) .01¢ stamp to comply with the rate increase to 28¢.</b>			

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

**"JUSTIFICATION"** (WHERE QUANTITY EXCEEDS MAX PER FIGURE)  
 \*\*\* SHIP TO: (If other than listed above)